

Supervisor Bart Shellenhamer, Member, made the motion to approve September 5, 2023 Board of Supervisors Regular Meeting minutes as presented. Supervisor Mike Geyer, Member, seconded the motion to approve the minutes.

Call for discussion: None

All in favor. Motion carried.

Supervisor Ron Kopp, Member, made the motion to approve September 19, 2023 Board of Supervisors Work Session minutes as presented. Supervisor Bart Shellenhamer, Member, seconded the motion to approve the minutes.

Call for discussion: None

All in favor. Motion carried

Manager's Report – Steve Letavic

Introduction of Fire Police

Township Manager Steve Letavic introduced Captain of the Township Fire Police, Dean Hooper who introduced Mariel and Michelle Palermo, two new volunteer Fire Police to the Board of Supervisors.

Treasurer's Report – Steve Letavic

Township Manager Steve asked the Board of Supervisors for approval to pay the bills as presented.

Payment of Invoices:

FUND	Checks written in September 2023 for Supervisor approval
General Fund	\$ 110,894.11
LVFC Capital Construction Fund	\$ 0.00
Escrow Fund	\$ 1,934.50
Capital and Operating Fund	\$ 0.00
Fire Company Fund	\$ 0.00
Paving Fund	\$ 0.00
MS4 Fund	\$ 0.00
Golf Course Fund	\$ 57,866.57
Debt Service Fund	\$ 29,388.61
Liquid Fuels Fund	\$ 0.00
Capital Projects Fund	\$ 2,656.35
ME2 Fund	\$ 508.44
PennVEST Fund	\$ 0.00
Total by when written	\$ 203,248.58

Supervisor Bart Shellenhamer, Member, made the motion to approve payment of the bills for September 2023 as presented. Supervisor Mike Geyer, Member, seconded the motion.

Call for discussion: None

All in favor. Motion carried

Zoning/Codes – Andrew Kenworthy, P.E.

Zoning/Codes Report

In Mr. Wood's absence (Congratulations to the Woods Family!), Township Engineer Andrew Kenworthy, P.E. delivered the Zoning/Codes Report.

Proposed Rekha Tolani, LLC. Development Township Engineer Andrew Kenworthy, P.E. apprised the Board that the submitted plans were reviewed by all parties and will be sent to the Township Planning Commission on October 16, 2023. Mr. Kenworthy indicated that there is still an outstanding zoning issue to be addressed.

FR Park 283 Logistic Center

Mr. Kenworthy advised the Board that HRG is awaiting revised plans from the FR Park 283 Developers. He will update the Board when the aforementioned revisions are received.

Three Mile Island

Mr. Kenworthy informed the Board that we are waiting for the arrival of updated plans from TMI.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS4 Department October

- Rain Barrel workshop on the 13th was a success; gave away 31 rain barrels with 35 attendees.
- Attended an effective flood/climate resiliency BMP tour of Lancaster with the Silver Jackets Team (PEMA, PADEP, SRBC, USACE and FEMA); attended MS4 Forum in Lancaster.
- Pretreatment for Meadow Area near Conewago Restoration is underway, with the help of Public Works team; removed trees growing rouge in the rain garden.
- Submitted Annual Report.

Public Works Report – Andy Brandt

Progress Report for Public Works Department 08-20 to 09-16-2023

- Weekly: truck & equipment checks, Toolbox Safety talks, mow Township properties
- Bi-weekly: road checks
- Mowed roadsides
- Built chain rack for equipment trailer
- Serviced 2 trucks

- Installed new drop box on Twp. office porch
- Cleaned gutters on Zion Rd. and on Engle Rd.
- Removed dead trees on Foxianna Rd.
- Installed/replaced street signs
- 1 man in on Saturdays & Sundays to prep pavilions for rentals
- Replaced keyboard under desk in Twp. office
- Braeburn Park: set 1 inlet, installed 15" storm pipe
- Mowed & graded trail below driving range
- Cleaned debris from bridge decks
- Cleaned back porch at Twp. office
- Removed trees from rain garden at Twp. office
- Replaced damaged guiderail on Schoolhouse Rd.
- 1 man worked in E-Town Boro w/mini excavator
- Repaired settlement at inlet on Krepps Rd.
- Crew attended equipment show at Stephenson Equipment
- Placed PVC pipes over hoses on flail mower that were rubbing on mower deck
- Attached low hanging Verizon cable to upper cable on Steinruck Rd. (called Verizon to report this cable. Verizon did permanent repair)
- Mill Rd: installed 18" storm pipe under turn-around driveway, paved pipe trench, graded, seeded & placed matting on swale banks
- Installed mail slot in Zoning door at Twp. office

Monthly Planner

- Weekly: truck & equipment checks, Toolbox Safety talks, mow Township properties
- Bi-weekly: road checks
- Work on golf course
- Mow in Middletown Boro
- Crew will attend APWA symposium
- Calibrate water meter in pit on Water St
- Felker Rd: clean gutters
- Weekly: truck & equipment checks, Toolbox Safety talks, mow Township properties
- Bi-weekly: road checks
- Tree trimming

- Crack sealing with help from Conewago Twp.PWD crew, and we will help Conewago Twp.

2024 SMT Safety Grant Award

Andy Brandt apprised the Board that the Township received the 2024 Susquehanna Municipal Trust (SMT) Grant Award for the amount of \$1,500.00 to purchase voice activated/noise cancelling headsets.

Golf Course and Bar & Grill Report - Sam Risteff

September 2023 Financial Report

In Mr. Risteff's absence, Township Manager Steve Letavic provided the operating results for the month of September.

Engineer's Report – Andrew Kenworthy, P.E.

Route 230 Sewer Connections Update

Mr. Kenworthy, Township Engineer, informed the Board that to date there have been approximately 21 sewer connections made of the 120 required. HRG will be preparing another communication the affected residents in the near future. Mr. Hershey asked Mr. Kenworthy to further address line sealing issues in Londonderry Estates.

Community Plan

The next Community Plan Update meeting with the Township Planning Commission will be held on October 11, 2023.

Solicitor's Report –Susan Yocum, Esq.

Township Solicitor Susan Yocum, Esq., advised the Board that the proposed Ordinance on Rental Housing, and the proposed Zoning Ordinance Amendments for Self-Storage and Rental Housing will be addressed at the Planning Commission meeting on October 16, 2023.

EMA Report – Mel Hershey -- None

New Business

Township Manager Resignation

Steve Letavic, Township Manager addressed the Board concerning his impending resignation stating how thankful he was for the opportunity to work the Board and the Township Team for 18 years. On behalf of the Board, Anna Dale, Board Chair, extended their appreciation to Mr. Letavic for his leadership and commitment to the Township.

Old Business – None

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Executive Session -- None

"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE

Adjournment

Supervisor Bart Shellenhamer, Member, made the motion to adjourn the Regular Board of Supervisors Meeting p.m. Supervisor Mike Geyer, Member, seconded the motion. The meeting was adjourned at 7:28 p.m.

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A handwritten signature in black ink, appearing to be "M. Geyer", written over a horizontal line.

Secretary/fr